

Refer to the pamphlet *Grief and Loss* to learn about self-care and common experiences related to grief.

Refer to the pamphlet *Resources for Bereavement, Grief and Loss* to learn about services and resources to help you understand and cope with your grief.

## PRIVATE PENSIONS AND FINANCIAL INSTITUTIONS

- If you are unsure if the deceased had private life insurance, or a private pension, contact their most recent employer. You can also try to find a recent benefit statement among their belongings. Contact any banks or other financial institutions with which the deceased was involved.

Your health is important too. If you are feeling overwhelmed, seek support from the Alberta Health Services Counselling Services or Grief and Bereavement Support

<https://www.albertahealthservices.ca/amh/amh.aspx#services>

<https://www.albertahealthservices.ca/info/Page13161.aspx>

## Finding Out About Benefits

You may be eligible for a Survivor's Pension, Allowance for the Survivor, and/or CPP Death Benefit. You can either ask about these when you call Service Canada OR visit the following web sites:

Survivor's Pension:  
[http://www.esdc.gc.ca/en/cpp/survivor\\_pension.page](http://www.esdc.gc.ca/en/cpp/survivor_pension.page)

CPP Death Benefit:  
[https://www.canada.ca/en/services/benefits/pu\\_blicpensions/cpp/cpp-death-benefit.html](https://www.canada.ca/en/services/benefits/pu_blicpensions/cpp/cpp-death-benefit.html)

Allowance for the Survivor:  
[https://www.canada.ca/en/services/benefits/pu\\_blicpensions/cpp/old-age-security/guaranteed-income-supplement/allowance-survivor/apply.html](https://www.canada.ca/en/services/benefits/pu_blicpensions/cpp/old-age-security/guaranteed-income-supplement/allowance-survivor/apply.html)

## Online Resources

1. See SPA-LTC website for more resources  
<https://spaltc.ca/resource-library/>

## Contact Us

SPA-LTC Team McMaster  
University  
spaltc@mcmaster.ca  
www.spaltc.ca

# What to Do After a Death

A GUIDE TO LEGAL,  
FINANCIAL AND  
GOVERNMENTAL  
FORMALITIES



## TRANSFERRING THE BODY

When a family member or friend dies in long-term care, their body must be transferred. If you have pre-selected a funeral home, crematorium or transfer service, you or the long-term care home can call them immediately to retrieve the body. If a funeral home or crematorium has not been chosen; a family member or executor will need to select one immediately.

If you are unsure how to select a funeral home, crematorium or transfer service, you can contact the Alberta Funeral Services Association at: 780-412-1310 or by email: [inquiry@afsa.ca](mailto:inquiry@afsa.ca)

## Consulting A Will

If you know there is a will, check to see who is listed as the executor. This person will be responsible for carrying out the deceased person's wishes. If you are not sure if there is a will, you can contact the estates division of the local Ontario court in the area the person lived, to check if a will has been filed. If there is no will, you may want to contact an attorney to decide who administers the estate and files the deceased person's final tax return. For more information on will and legal issues following the death of someone, contact:

Law Society of Alberta: 1-800-661-1095 (toll-free) or

<https://www.lawsociety.ab.ca/>

Legal Aid Alberta: 1-866-845-3425 (toll-free) or <https://www.legalaid.ab.ca/>

## Notifying Federal and Provincial Agencies

When someone dies, there are a number of organizations that need to be informed. Most of these organizations will require a death certificate, which can be obtained online at: <https://www.alberta.ca/order-death-certificate>

Phone: 310-000 before the number (toll free) or 780-427-7013 Hours: 8:15 am – 4:30 pm (Monday to Friday, closed statutory holidays)

## Provincial

Alberta Health Care Insurance Plan

Cancel any coverage by contacting the Alberta Health Insurance Plan at: <https://www.alberta.ca/ahcip-cancel-card>, or call 780-427-1432 in Edmonton, or call toll-free in Alberta 310-0000 then 780-427-1432.

Motor Vehicle Registration and Insurance

Visit any Alberta Registry Agent  
Find the closest Registry Agent by visiting: <http://www.servicealberta.ca/1641.cfm>

## Federal

Service Canada

Cancel OAS and CPP benefits. Check if you qualify for a Survivor's Benefit or CPP Death Benefit  
1-800-277-9914

Canada Revenue Agency

File a final income tax claim  
1-800-959-8281

Veterans Affairs Canada

Cancel a Veteran's pension and check if you qualify for death benefits  
1-866-522-2122

Canada Post

Return incoming mail to senders  
1-866-607-6301

Citizenship and Immigration Canada

Cancel a valid passport  
1-800-567-6868